



Yeah!
Youth health from a
holistic perspective

Grant Agreement 101155977

Publication Policy

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Executive Summary

This document provides a comprehensive overview of the procedures and guidelines for manuscript proposals and publication within the YEAH! project, ensuring compliance with Horizon Europe and Open Science requirements. It covers the entire process, from internal manuscript proposal tracking and approval to the dissemination of results through conferences, publications, and data sharing.

Key sections include guidelines on authorship and acknowledgment, adherence to Open Access policies, and the FAIR principles for data sharing. Additionally, the document provides instructions for submitting abstracts to conferences, tracking publication progress, and ensuring appropriate recognition of funding sources.

Appendices contain detailed tools such as the Scientific Publication Tracking Table, manuscript proposal forms, and partner-specific acknowledgments. This document aims to maximize the visibility and impact of YEAH! research while maintaining transparency and accountability in the dissemination process.

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Abbreviations

APC	Article Processing Charge
C&D	Communication & Dissemination
DMP	Data Management Plan
EMP	Ethics Management Plan
ExCom	Executive Committee
FAIR	Findability, Accessibility, Interoperability, Reusability
GA	Grant Agreement
ICMJE	International Committee of Medical Journal Editors
OA	Open Access
PI	Principal Investigator
PMP	Project Management Plan
PMT	Project Management Team
WG	Working Group
WP	Work Package
WPL	Work Package Leader

1. Introduction

1.1 Project Overview

Empowering children and adolescents to adopt healthy lifestyles while tackling health inequalities is crucial. Person-centred interventions have been developed to this end but face several challenges: they are often restricted to one specific actor of children's environment (teachers, parents, or peers) and rarely target several significant others simultaneously, they are often restricted to one specific behavior (e.g., physical activity) or life domain (e.g., school), their effectiveness may differ according to socio-economic or socio-spatial conditions, and they are rarely both largescale and personalised to individuals' needs. To address these challenges, and in line with the call, the ambition of YEAH! is to develop an **innovative personalised person-centred digital intervention** that: (1) promotes children (8-10 years) and adolescents' (14-16 years) **social interactions** with multiple actors of their environment, (2) targets multiple **health behaviors** (physical activity, sedentary behaviors, diet, sleep), (3) combines in a novel manner evidence-based knowledge of **optimal intervention features** (theory-driven approach), with co-creation with end-users and stakeholders (data-driven approach) to tailor the intervention to the local context and target group, and (4) relies on a state-of-the-art method of intervention development to rigorously measure and verify its impact, optimise its **sustainable implementation** in the community and its **equity**, and evaluate its cost-effectiveness. To do so, YEAH! will articulate interdisciplinary methods and concepts from psychology (health, social, developmental), public health, psychiatry, social marketing, geography, geomatics, environmental epidemiology, IT and computer sciences, statistics, physiology, and medicine, and on the participation of stakeholders (children and adolescents, parents, teachers, healthcare professionals, educators, local and national authorities).

1.2 Objectives and Guidelines for Publications

Facilitating Researchers in the Project

- **Encourage Publications:** Create a research environment that encourages publications of the findings and methods from the YEAH! project.
- **Ensure Accurate Conference Abstracts and Publications:** Given the collaborative nature of the project, it is essential that abstracts and publications based on YEAH! project material are clear and accurately represent the joint efforts.
- **Support Collaborative Authorship:** Ensure that all contributors involved in the research are co-authors when appropriate. Special attention will be given to provide

junior researchers, such as PhD students and post-doctoral researchers with the opportunity to serve as first author of YEAH! publications; also, special attention will be given to research support staff such as data managers, engineers and methodologists, to be co-author of YEAH! publications when relevant.

- **Prevent Redundant Publications:** Avoid duplicate analyses and publications within the consortium, ensuring efficient use of resources and contributions.

Promoting Ethics and Equal Opportunities

- **Ensure Fair Recognition:** Provide equal opportunities for all contributors to publish and receive credit for their work.
- **Maintain Research Integrity:** Commit to high ethical standards in authorship, data management, and scientific integrity. For more details on research integrity, refer to the Ethics Management Plan (EMP).

Maximizing Dissemination and Impact

- **Increase Research Visibility:** Promote broad dissemination of the project's results and methods to scientific, industrial, and public audiences. The **Communication and Dissemination (C&D) Plan** must be followed to ensure consistency and effectiveness.
- **Align with Open Science Practices:** Encourage sharing knowledge through open-access journals and repositories.

Complying with Horizon Europe and Open Science Requirements

- **Adhere to Horizon Europe Guidelines:** Ensure that publications comply with EU regulations on open science practices.
- **Apply FAIR Data Principles:** Make research data Findable, Accessible, Interoperable, and Reusable (FAIR) to maximize reproducibility, transparency and impact toward a large audience.

Available Reference Documents

To support researchers in applying this policy, several reference documents are available:

- **Ethics Management Plan** for ethical and integrity-related guidelines
- **Communication and Dissemination Plan**
- **Project Management Plan (PMP)** for coordination and internal approval processes
- **Grant Agreement & Consortium Agreement** for contractual obligations and partners' commitments

2. Approval and Review Process

2.1 Tracking and Internal Registration of Manuscript Proposals

The Project Management Team (PMT), composed of the Project Coordinator and the Project Manager, maintains and update the Scientific Publication Tracking Table, which records the propositions of manuscripts approved by the Executive Committee (ExCom). The table will include the following information:

Mandatory Information (for all papers, including drafts):

- Lead authors
- Co-authors and contributors (if already identified)
- Type of publication (empirical article, review, etc.)
- Target journal
- Related Work Package(s) and Task(s)
- Pre-print planned to be deposited on a repository platform (yes/no, and which platform)
- Estimated submission date

Optional Information before publication, but mandatory after acceptance:

- DOI
- Open science compliance status
- Name of the journal
- Acknowledgment Compliance

2.2 Internal Manuscript Proposal Review and Follow-up Process

The Table 1 below outlines the step-by-step process for proposing and managing a manuscript within the YEAH! consortium. It details the responsibilities of each party involved, from the initial proposal to the tracking of approved manuscripts. This process ensures transparency, coordination across partners, and scientific integrity.

All contributors are encouraged to refer to this table when initiating a manuscript to ensure that all required steps are followed and that relevant stakeholders are appropriately involved at each stage.

Table 1: Manuscript Submission and Approval Process

Step	Responsible(s)	Action	Additional Information
1	Lead Author(s)	Inform the relevant WP Leader and Task Leader of their project to propose a manuscript	
2	Lead Author(s) WP Leader Task Leader	Define a Working Group (WG) for each paper before starting the analyses or draft.	The WG includes researchers from the YEAH! consortium who will be directly involved in the specific manuscript and the experts of the different areas of research covered by the paper
3	Lead Author(s)	Consult each relevant partner's Principal Investigator (PI) to identify the appropriate WG members.	
4	Each Partner's Principal Investigator	Identify members of their team who consider they have contributed to the manuscript. Each identified contributor has to complete the Manuscript Contribution Declaration (see Appendix 6.1), detailing their contribution, following the CRediT author statement format.	The Manuscript Contribution Declaration template is available on ShareDocs.
5	Lead Author(s)	Ensure that the findings of the manuscript remain strictly confidential within the YEAH! consortium.	
6	Lead Author(s)	Submit the Manuscript Proposal (see Appendix 6.2) to the ExCom for approval.	The Manuscript Proposal template is available on ShareDocs.

7	ExCom	<p>Review the proposal for scientific quality and fit with YEAH! objectives, and for determining if there is potential overlap with any other papers, proposed or in progress.</p> <p>Notify the PMT once a manuscript is approved to be registered in the Scientific Publication Tracking Table (see Appendix 6.3), based on information provided by the Lead Author(s)</p>	<p>The ExCom will work with the authors to reduce or remove overlap when needed. It will review proposals on a monthly basis, during ExCom meetings. If Lead Authors request it, they can present their draft to the ExCom to receive guidance and feedback. In case of conflicts, such as overlapping manuscript proposals, the Executive Committee (ExCom) will make the final decision by majority vote. This majority must include the majority of Work Package Leaders (WPLs) to ensure a fair and representative resolution.</p>
8	Project Management Team (PMT)	<p>Maintain and regularly update the Scientific Publication Tracking Table available for all partners in ShareDocs.</p>	<p>This table will record all approved propositions of manuscripts, such as methodological papers, reviews, and empirical papers. The PMT will ensure that the table remains up to date and that all necessary information is included.</p>

2.3 Submission of Abstracts for Conferences

Project collaborators are encouraged to **submit abstracts** to national and international conferences to enhance the visibility and dissemination of project results. The **Lead Author(s)** are responsible for selecting relevant meetings where the research can be presented.

All partners who have contributed data to the abstract should be appropriately acknowledged through authorship. It falls to the Lead Author(s) to fairly assign co-authorship, ensuring equitable recognition of contributions.

Prior to submission, the abstract must be **circulated among all co-authors** for their review and approval. Abstracts submitted without the consent of co-authors may be subject to withdrawal. Furthermore, the Lead Author(s) are expected to keep co-authors updated on the submission process and final decision.

Abstract submissions for Conferences **do not require the formal Manuscript Submission and Approval Process** presented in Table 1 above. However, to ensure proper tracking of the project's dissemination activities, the **Project Management Team must be informed** whenever an abstract is submitted and a conference participation is planned.

3. Authorship and Acknowledgment

3.1 Criteria for Authorship

General Criteria (for the entire project)

A person should be listed as an author if they have made a **substantial intellectual** contribution to the publication. This includes contributions to conceptualization, methodology, data collection, analysis, or manuscript writing.

Authorship should follow **international standards**, such as those defined by the **ICMJE (International Committee of Medical Journal Editors)**, which recommends that authorship be based on the following four criteria:

- Substantial contributions to the conception or design of the work; or the acquisition, analysis, or interpretation of data for the work; AND
- Drafting the work or reviewing it critically for important intellectual content; AND
- Final approval of the version to be published; AND

- Agreement to be accountable for all aspects of the work in ensuring that questions related to the accuracy or integrity of any part of the work are appropriately investigated and resolved.

When deemed relevant, **group authorship** can be used, with the name of the group (YEAH! Consortium) appearing as the author, and with individual contributors being detailed in author metadata, footnote, appendix, or supplementary material.

Credit author statement¹ will be followed where required by the journal. This approach ensures that all contributors are credited according to their specific roles (e.g., data curation, project administration, visualization, etc.), which promotes recognition of contributions within the research team.

Every effort will be made to **credit the work of contributors**. Individuals who have made significant contributions to the project but do not meet the criteria for authorship will be acknowledged in the **Acknowledgments section** of the publication. This can include, for example, technical support, administrative support, or assistance in data collection or analysis.

A first list and ranking of authors should be proposed at the manuscript proposal stage, although changes during the course of the project are possible, depending on the implication of each co-author. It is the role of the Lead Author(s) to propose fair and equal distribution of co-authorship, following the specific authorship guidelines provided below. In the event of any disputes regarding authorship, the matter should first be addressed within the relevant **Work Package (WP)**. If no resolution is found, the **ExCom** will mediate to ensure fairness and adherence to ethical standards.

- 1st author: Lead author
- Working group or writing/analysis team: researchers directly involved in the specific manuscript (substantial contribution to the conception of the work, acquisition, analysis or interpretation of data)
- All other researchers who have contributed data, methodology/tools/infrastructure, or scientific input to the specific manuscript, in alphabetical order.
- Last author: Lead senior author(s)

Prior to submission, the manuscript must be **circulated among all co-authors** for their review and approval.

¹<https://www.elsevier.com/researcher/author/policies-and-guidelines/credit-author-statement>

Additional Criteria for Specific Work Packages

- **WPI – Use of External Cohort Data:** In addition to the YEAH! members of the consortium, we will offer a **maximum of two co-authorships** to **key persons** affiliated with organizations which **are not in the YEAH! consortium**, but who were responsible for **providing data** from individual pooled or administrative cohorts. For such persons/organizations, co-authorships will only be offered for the papers actually using data from such individual cohorts.
- **WP2 – Co-creation Lab Involvement:** The involvement of co-creation lab members is key to the development of the intervention. For articles resulting from WP2, members of the co-creation labs should be offered the opportunity to be included as co-authors when their contribution is relevant.

3.2 Mandatory Funding Statements

Partners must ensure that all publications acknowledge the support of the **European Union** and adhere to the principles outlined in the Grant Agreement. These include the proper use of the European flag if possible (see below) and **funding acknowledgment**:

“This project has received funding from the European Union under grant agreement No 101155977.”



**Funded by
the European Union**

Any publication must use factually accurate information. Moreover, it must indicate the following **disclaimer** (translated into local languages where appropriate):

“Views and opinions expressed are however those of the author(s) only and do not necessarily reflect those of the European Union or European Health and Digital Executive Agency. Neither the European Union nor the European Health and Digital Executive Agency can be held responsible for them.”

Furthermore, each partner may have institutional acknowledgments for publications, which must be followed in addition to the project’s guidelines. These **specific institutional acknowledgments** are detailed in **Annex 2**.



A **project logo** has been created and must be used on all public communications, following the same guidelines as the EU logo.



Detailed instructions for its use are available on **ShareDocs**, along with all relevant logos, including the EU logo and project logo. Additionally, the **Communication and Dissemination Plan (C&D Plan)** provides further guidance on dissemination strategies, target audiences, and best practices to ensure effective outreach.

4. Open Access and Data Sharing

4.1 Compliance with Horizon Europe Open Access Requirements

Partners are fully committed to ensure that their research findings and data relevant to topic domains are shared rapidly and openly with the scientific community and stakeholders, whenever possible. YEAH! will ensure that all partners will follow the guidelines of the **Horizon Europe Open Access (OA) policy**, and notably the **OA to peer reviewed scientific publications** (Gold/Green/Diamond models will be used), with immediate publishing in open archives based on the “no-transfer of rights” strategy.

- **Gold Open Access** involves publishing an article in an open-access journal where all content is immediately available to readers without subscription. Access is typically funded through Article Processing Charges (APCs), paid by the authors, their institutions, or funding agencies. This model ensures that the article is freely accessible to anyone worldwide, promoting wide dissemination of research findings.
- **Green Open Access** allows publications to be made openly accessible via institutional repositories or open archives after an embargo period set by the publisher. This means the article can be freely shared online after a certain delay, typically ranging from 6 to 12 months after the paid publication in a journal. Green OA provides a flexible approach to make research results accessible while respecting publisher policies.

- **Diamond Open Access** is a form of open access that involves no publication fees for the authors. Journals adopting this model make their articles freely accessible without charging authors APCs. These journals are typically supported by institutional grants, public funding, or academic organizations. Diamond OA ensures broad dissemination of knowledge without any costs to either the authors or the readers.

Particular attention should be paid to avoiding publication in predatory journals. Partners must ensure that selected journals meet recognized standards of scientific integrity and transparency.

A [Zenodo community](#) (OA repository recommended by OpenAire) has been created to upload bibliographic metadata, related research data linked to each publication, pre-prints but also stock other dissemination items (presentations, posters, etc.). This repository will provide online, free of charge, immediate access for any user to the research outputs. Certain data and other outcomes and processes may also be provided as OA. Third parties will be granted access, mining, exploitation, reproduction, and dissemination of this data free of charge. In addition to Zenodo, national OA repositories such as HAL in France will also be used for the deposition of research outputs.

The YEAH! consortium will also ensure full transparency and **public access to all clinical results** generated during the project (ClinicalTrials.gov), ensuring that these results are collected and reported to, on the one hand, maximise their usefulness to the scientific/technological community, and, on the other hand, allow for stakeholders (patients, healthcare professionals, public entities, etc) to find information about the therapeutic and diagnosis solutions they might be utilising. As part of this project, a processing of personal data will be implemented in a strict confidential manner to allow analysis of the results of the research (data anonymisation process to avoid revealing personal identities) (see Ethics Annex). YEAH! will also ensure pre-registration of protocols and hypotheses for all meta-analyses, epidemiological studies, and data collection studies.

4.2 FAIR Data Principles (Findable, Accessible, Interoperable, Reusable)

To ease this process, while protecting the data and those who have collected and generated it, **Creative Commons Licenses** will be attached to the data deposited. Metadata shall be open under a Creative Commons Public Domain Dedication (CC 0) or equivalent (to the extent legitimate interests or constraints are safeguarded), in line with the **FAIR principles**. Also, data that will be made public will be associated with a unique and durable identifier (**DOI**). The detailed access provisions (who-what-when) will be defined by the

partners during the preparation of the Data Management Plan (DMP) according to the principle “as open as possible, as closed as necessary”. In case of doubt, the OA requirements will be checked via the **Journal Checker Tool**².

5. Dissemination and Public Engagement

All publications, conference presentations, and other dissemination materials will be shared on the project’s website, LinkedIn, and other digital platforms, depending on their dissemination authorization (e.g., Open Access status). The **Communications Officer** will ensure compliance with dissemination policies and funding requirements before any content is published.

² <https://journalcheckertool.org/>

6. Appendices

6.1 Manuscript Contribution Declaration

Please provide the following basic information to help us identify you for the manuscript submission process.

Name	
Institution	
Contact (email)	
Title of the manuscript	

Using the CRediT taxonomy, please specify your individual contributions to the manuscript by marking the relevant roles below. This will ensure accurate acknowledgment of each contributor's work.

Term	Definition	Contribution Details
Conceptualization	Ideas; formulation or evolution of overarching research goals and aims	
Methodology	Development or design of methodology; creation of models	
Software	Programming, software development; designing computer programs; implementation of the computer code and supporting algorithms; testing of existing code components	
Validation	Verification, whether as a part of the activity or separate, of the overall replication/ reproducibility of results/experiments and other research outputs	
Formal analysis	Application of statistical, mathematical, computational, or other formal techniques to analyze or synthesize study data	

Investigation	Conducting a research and investigation process, specifically performing the experiments, or data/evidence collection	
Resources	Provision of study materials, reagents, materials, patients, laboratory samples, animals, instrumentation, computing resources, or other analysis tools	
Data Curation	Management activities to annotate (produce metadata), scrub data and maintain research data (including software code, where it is necessary for interpreting the data itself) for initial use and later reuse	
Writing - Original Draft	Preparation, creation and/or presentation of the published work, specifically writing the initial draft (including substantive translation)	
Writing - Review & Editing	Preparation, creation and/or presentation of the published work by those from the original research group, specifically critical review, commentary or revision - including pre-or postpublication stages	
Visualization	Preparation, creation and/or presentation of the published work, specifically visualization/ data presentation	
Supervision	Oversight and leadership responsibility for the research activity planning and execution, including mentorship external to the core team	
Project administration	Management and coordination responsibility for the research activity planning and execution	
Funding acquisition	Acquisition of the financial support for the project leading to this publication	

6.2 Manuscript Proposal

Related WP(s) and Task(s)	<i>Specify the WP(s) and Task(s) within YEAH! that this manuscript is linked to</i>
Title	<i>Provide the working title or final title of the manuscript.</i>
Lead Author(s)	<i>Indicate the name and institution of the Lead Author(s). Junior: Name (institution) Senior: Name (institution)</i>
Introduction	<i>Rational and Background</i>
Research Hypothesis/objectives	<i>Briefly describe the rationale and background of the manuscript.</i>
Analysis Plan	<i>?</i>
Key references	<i>Provide key references that underpin the manuscript.</i>
Estimated date of submission	<i>Indicate the estimated date for submission</i>
Target Journal	<i>Specify the intended journal for submission.</i>
Type of publication	<i>Empirical article, review, etc</i>
Foreseen authorship³	<i>List the names of the first, second, and last authors. You may also mention other confirmed co-authors.</i>
Pre-print Plan (Yes/No)	<i>Will a pre-print be deposited on a repository platform? If yes, please specify which platform (e.g., Zenodo, bioRxiv).</i>

³ please refer to section Section 3 of the Publication Policy

Once the **manuscript has been accepted or published**, Lead Author(s) must complete the fields below to ensure proper tracking of the publication and compliance with Horizon Europe requirements. This information will also support reporting and dissemination efforts within the YEAH! project.

Submit the form by email to: aina.chalabaev@univ-grenoble-alpes.fr and laetitia.minniti@univ-grenoble-alpes.fr

DOI / Link (if available)	<i>Provide the DOI or a link to the published article.</i>
Is the Publication Open Access? (Yes/No)	<i>Specify whether the publication is available in open access.</i>
Final Journal	<i>Specify the name of the journal where the manuscript has been published.</i>
Funding and Disclaimer Compliance	<i>Confirm whether the required EU funding statement, disclaimer, and institutional statements are included (Yes/No).</i>

6.3 Scientific Publication Tracking Table

Reporting	Related WP(s) and Task(s)	Title	Date Published or Estimated Date of Publication	(Target) Journal	Type of publication (empirical article, review, etc.)
Lead Author(s) + co-authors	DOI available)/Link (if Open Access Y/N	Status (draft/in review/published)	Acknowledgment Compliance (EU funding statement + disclaimer + institutional statements)	Pre-print planned to be deposited on a repository platform (Y/N and if Y, which platform?)	

6.4 Partner-specific acknowledgements

ISGlobal

ISGlobal acknowledges support from the grant CEX2023-0001290-S funded by MCIN/AEI/10.13039/501100011033, and support from the Generalitat de Catalunya through the CERCA Program.

ABCD (Amsterdam Born Children and their Development)

Acknowledgement: The authors thank the participating mothers, fathers and their children and all other persons or institutions who contributed to the ABCD study: obstetric care providers, primary schools, students and youth healthcare centres in Amsterdam (the Netherlands).

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BiB (Born in Bradford)

Funding statement: Born in Bradford was supported by a joint grant from the UK Medical Research Council (MRC) and UK Economic and Social Science Research Council (ESRC) (MR/N024391/1); the British Heart Foundation (CS/16/4/32482); a Wellcome Infrastructure Grant (WT101597MA); the National Institute for Health Research under its Applied Research Collaboration for Yorkshire and Humber (NIHR200166); UK Research and Innovation funding for the Healthy Urban Places consortium (MR/Y022785/1) which is part of Population Health Improvement UK (PHI-UK), a national research network which works to transform health and reduce inequalities through change at the population level. The views expressed are those of the author(s), and not necessarily those of the NHS, the NIHR or the Department of Health and Social Care.

Acknowledgement: BiB is only possible because of the enthusiasm and commitment of the children and parents in BiB. We are grateful to all the participants, health professionals, schools and researchers who have made BiB happen.

WALNUTS

The WALNUTs project was supported by the Instituto de Salud Carlos III through the projects CP14/00108 and PI16/00261 (co-funded by European Union Regional Development Fund 'A way to make Europe').

BREATHE (BRain dEvelopment and Air polluTion ultrafine particles in scHool childrEn)

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